

Crystal Ridge Golf Club

Tournament/Group
Booking Package





Let us treat you to the Perfect Day! Why Book your event at Crystal Ridge??



LOCATION

- CR Just a short 12 minute drive from South Calgary, only 35 minutes from downtown!!
- CR Scenic vistas from Crystal Ridge offer stunning visuals on every hole to give your round that wow factor!
- CR Our elegant Club House and surrounding area provides the perfect atmosphere for meetings, retreats and all apres golf activities!



We Cater to you!

- CR Our experienced team of professionals will stop at no length to look after every detail; our aim is to make your day a memorable one!
- CR Our culinary team is seasoned at producing only the highest quality meals that will leave your mouth watering and wanting more!
- CR Customize your day the way you want and leave the rest up to us!



We are Unique!

- CR Our championship 9 hole golf course has the right combination of tee boxes and shot options to excite even the seasoned golfer!
- CR Not everyone in your group a golfer? Our one-of-a-kind 18 Mini golf course is fun for all ages!
- CR Two unique dining facilities can host a wide range of events. Ask us about Orville's Lounge, The Ridge House Room.

Tournament/Group Booking Package

Prices Below do not include GST

	<u>9 Hole Golf</u> <u>Including Cart</u>	<u>18 Holes Golf</u> <u>Including Cart</u>
Mon - Thurs*	\$48 + Meal	\$76 + Meal
Friday (before 4PM)	\$55 + Meal	\$83 + Meal
Saturday/Sunday (After 11AM)	\$58 + Meal	\$86 + Meal
Championship Mini Golf	N/A	\$10 + Meal
Club Rentals	\$20	\$35

Your event package includes** :

 Green Fee & Power Cart Rental

 Use of Practice Facilities including : warm up net, chipping range, putting green

 Proximity Markers, Scoring Assistance, Course Set Up

 Registration Set Up & On Course Marshalling

 Banquet set up for your event including seating, prizes / auction tables and AV Equipment **MUST BE PRE BOOKED BY GROUP ORGANIZER**

*Mon - Thurs Availability based upon Crystal Ridge Golf League times

Power carts are mandatory for all group bookings to maintain a proper pace of play. **CRYSTAL RIDGE GOLF CLUB DOES RESERVE THE RIGHT TO MOVE GOLFERS ON THE GOLF COURSE TO MAINTAIN PACE OF PLAY. We would be pleased to receive carts based upon request with 10 days prior notice for shotgun events. We are limited in availability of rental clubs due to inventory. Additional rental sets are available with 10 days notice. **Shotgun events are specified as 72 players, and reserved for Corporate Tournament Bookings ONLY.** For more information please speak with our tournament representative upon booking.*** **Events that are booked without an accompanying meal will be considered GOLF ONLY and not allowed use of Food & Beverage facilities for post round activities (scoring , prizing , etc.) unless explicit consent is given by Crystal Ridge Golf Club management. Crystal Ridge Golf Club cannot guarantee reserved tables in our Food & Beverage facilities for groups deemed to be Golf Only.**

TOURNAMENT BANQUET MEALS

Please contact Chef William for all information about Tournament Banquet meals and pregame tournament meals. We are more than happy to accommodate your needs!

Chef William Contact Information:
chef@crystalridgegolf.com
(403)995-5563 Ext. 4



Boneless Pork Chops



Chef's Baron of Beef



Group Booking Policies

GROUP BOOKINGS

Group bookings are defined as groups from 12 - 72 players who choose not to book a full corporate tournament package from Crystal Ridge. Group booking events are traditional golf tee times with all players starting on the first hole. Shotgun events are reserved explicitly for Corporate Tournament Groups. Event numbers must be provided to Crystal Ridge Golf Club 10 days prior to your event date. Failure to provide a 10 confirmation will be deemed as gross misconduct by the event coordinator and you will be invoiced for the number of attendees originally provided on the booking contract.

BOOKING DEPOSIT

A \$500 deposit is required for ALL GROUP BOOKINGS at Crystal Ridge Golf Club and is due at least 2 WEEKS prior to your event date unless permission is otherwise given by an officer of Crystal Ridge Golf Club. This deposit will be credited off the final balance for your event booking. All group bookings must also be accompanied by a valid credit card, to be kept in your event file by the tournament organizer.

CANCELLATION POLICY

The deposit AND signed booking agreement is required to confirm booking of the tournament. The deposit can be paid by cash, cheque, or credit card (credit cards may be subject to a 2% surcharge). 50% of the deposit will be forfeited in the event that the tournament/booking is cancelled prior to 30 DAYS. 100% of the deposit will be forfeited in the event that the tournament/booking is cancelled within 30 DAYS of the planned date. Upon receipt of the 10 DAY CONFIRMATION, cancellation will not be permitted without total payment. ALL CANCELLATIONS MUST BE RECEIVED BY THE TOURNAMENT COORDINATOR IN WRITING. NO EXCEPTIONS.

FINAL PAYMENT

Your tournament invoice will be based upon the numbers submitted to Crystal Ridge Golf Club at the 10 day booking confirmation. Final payment is due NO LATER THAN 7 DAYS after the event date. Late payments will incur a 1.5% LATE PAYMENT PENALTY PER week after the grace period ends.

SPEED OF PLAY

Slow play is not tolerated as it spoils the Crystal Ridge Experience not only for your group but also our other guests following your event on the golf course. The Course Marshal is directed to remind groups to pick up pace when play is slow. A MAXIMUM of 2 hrs 15 min for 9 holes (4 hr 30 min for 18 holes) is expected. Slow groups may be asked to pick up their balls to catch up with the group ahead of them.

DRESS CODE

Blue Jeans / Denim Materials are PERMITTED provided that there are no large holes or tears in the material. Tank tops, cut - offs, short shorts, sweat pants, swimsuits , and profane T-Shirts are all prohibited. Shirts are preferred to have a collar for men, ladies may wear a collar-less shirt provided it has sleeves. Prohibited footwear includes but is not limited to: high heels, work boots, metal - spiked shoes, soccer / baseball cleats. Please ensure your participants are aware of the dress code prior to your event!

ETIQUETTE

Please remind all participants in your group to observe proper golf etiquette when at Crystal Ridge. Please REPAIR ball marks, REPLACE divots and RAKE bunkers. ALL ADJACENT PROPERTY TO CRYSTAL RIDGE GOLF COURSE IS OFF LIMITS TO GOLFERS. The organizing group accepts responsibility for any damages to the golf course or other property caused by any members of the group or negligence thereof.

FOOD AND BEVERAGES

ALL food and beverages consumed at Crystal Ridge Golf Club must be purchased from our concessions. AGLC laws require that alcoholic beverages can only be served after 10:00 AM. **OUTSIDE / DONATED FOODS** are not allowed without written permission from Crystal Ridge. Host tabs, drink tickets, bag lunches, snacks etc/ may be arranged when booking your event. **EXCESSIVE DRINKING OF ALCOHOLIC BEVERAGES IS NOT PERMITTED.** As tournament organizer(s), you are responsible for members that drink and drive; therefore please arrange rides for those that will need one following the banquet. The dinner is to be served following golf, unless otherwise arranged with Crystal Ridge.

WEATHER

Group bookings will play rain or shine, unless management closes the golf course due to extreme weather. If the golf is cancelled by the host club a green fee pass will be issued in lieu of a rain cheque. Group booking start times may be delayed due to weather (frost, rain, lightning, snow) or other situations may arise that are beyond Crystal Ridge's control.

POWER CARTS

Crystal Ridge has a fleet of 40 power carts. If additional carts are required, 10 DAY advanced notice is required. Extra carts will be incurred at a cost of \$60 / cart. Drivers of power carts must be of legal driving age and are required to obey all cart signage, avoid greens and stay on cart pathways when provided. In the event that a power cart is damaged by a participant, the tournament will assume responsibility for the repair of the cart. By signing the group booking agreement, the organizer agrees to hold Crystal Ridge Golf Club and its employees free of any liability or claims for the use thereof.

Players Guide

PLEASE DISTRIBUTE TO YOUR PLAYERS PRIOR TO YOUR EVENT

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SPEED OF PLAY

Slow play is not tolerated as it spoils the Crystal Ridge Experience not only for the Tournament but also our other guests following you on the golf course. The Course Marshal is directed to remind groups to pick up pace when play is slow. A MAXIMUM of 2 hrs 15 min for 9 holes (4 hr 30 min for 18 holes) is expected. Slow groups may be asked to pick up their balls to catch up with the group ahead of them.

ETIQUETTE

Please REPAIR ball marks, REPLACE divots and RAKE bunkers. ALL ADJACENT PROPERTY TO CRYSTAL RIDGE GOLF COURSE IS OFF LIMITS TO GOLFERS. The organizing group accepts responsibility for any damages to the golf course or other property caused by ANY members of the group.

POWER CART USE

Power carts have been pre-booked by your Tournament Co-ordinator. Carts MUST stay on designated paths when provided and drivers must be at least 18 years WITH A VALID DRIVERS LICENSE. The regular price for power carts are \$20 for 9 Holes and \$36 for 18 holes.

ALCOHOLIC BEVERAGES

AGLC REGULATIONS STIPULATE THAT NO OUTSIDE ALCOHOLIC BEVERAGES WILL BE PERMITTED ON THE CRYSTAL RIDGE PREMISES. Alcoholic beverages can only be served after 10 AM. Responsible consumption of alcoholic beverages is strictly enforced and Crystal Ridge Golf Club reserves the right to remove intoxicated persons from the premises.

CLUB RENTALS

Club rentals are available and **MUST BE PRE-BOOKED THROUGH YOUR TOURNAMENT COORDINATOR** for an additional charge (\$ 20 - 9 holes, \$36 - 18 holes)

CHECK-IN TIME

Players are requested to arrive one hour before a shotgun start and will be escorted to the golf course 15 minutes prior to tee off. In the case of tee time tournaments, we request that you arrive at least 30 minutes prior to your start time.

DIRECTIONS




Only a 15-minute drive from Calgary on Highway 2 south, Crystal Ridge Golf Club is located east of 32nd street on the NE town limits of Okotoks, Alberta.






Event Coordinator Checklist

After you have paid the deposit and completed the agreement confirming your Golf Tournament at Crystal Ridge Golf Club, the following checklist will assist you with organizing the details of your event. Our Tournament Coordinator will be happy to help you with any questions and suggestions. Please email proshop@crystalridgegolf.com for assistance.




2 months or more in advance:

-  Set entry deadline for event several weeks prior to the event.
-  Register participants; Be sure to gather the following information; Power Carts, Club Rentals (Mens, Ladies, Left or Right Handed) and dietary restrictions if applicable.
-  Finalize Tournament format based on players abilities so that you may advise the participants. The competition format is subject to final approval from the Crystal Ridge staff (ie. Team Scramble, or individual stroke play)


30 days or more in advance:

-  Refer to the Crystal Ridge cancellation policies on Page 4. PLEASE NOTE : ALL tournaments will proceed rain or shine unless the course has been deemed unplayable by an officer of CRYSTAL RIDGE GOLF CLUB.
-  Make an appointment with the Tournament Coordinator to complete the Tournament Setup (Proximities etc.)
-  Review menu options to answer all questions



10 days or more in advance:

-  Complete and return the 10 day confirmation form provided by Crystal Ridge ***MANDATORY*** (A friendly reminder that your group is guaranteeing the number golfers and meals indicated
-  Sent out our Players Guide to all your participants
-  Full payment is due at least 10 working days prior to the event

5 days or more in advance:

-  Provide Tournament Co ordinator with player list in their foursomes, paired by cart **Your cart labels are printed from this list, please make it very specific with first and last names spelled correctly**

24 hours in advance:

-  All special documentation / signage needs to be dropped off at the Pro Shop
-  Hole in One prizes (ie. Cars, trucks etc) need to be dropped off in the parking lot.

CRYSTAL RIDGE GOLF CLUB
TOURNAMENT/GROUP BOOKING CONTRACT

Event Name: _____ Main Contact Name: _____
Address: _____ City: _____ Postal: _____
Main Contact Cell: _____ Email: _____

EVENT INFORMATION

Event Date: _____ Start Time: _____ Number of Players: _____
Number of Holes? 9 Holes 18 Holes
Number of Power Carts: _____ Number of Rental Club Sets: _____
Meal Selection: _____ Extra Dinners: _____ (Not playing golf)
Add-Ons/Notes: _____ Allergies? _____

TOURNAMENT/GROUP BOOKING DEPOSIT | \$500

The deposit AND signed tournament agreement is required to confirm booking of the tournament. The deposit can be paid by cash, cheque, or credit card (credit cards may be subject to a 2% surcharge). 50% of the deposit will be forfeited in the event that the tournament/booking is canceled prior to 30 DAYS. 100% of the deposit will be forfeited in the event that the tournament/booking is canceled within 30 DAYS of the planned date. After the 10 DAY CONFIRMATION has been given, cancellation will not be permitted without total payment. **ALL CANCELLATIONS MUST BE RECEIVED BY THE TOURNAMENT COORDINATOR IN WRITING.**

Up to 30 days prior to your event date the group size may be reduced up to 50% with no penalty. Final confirmation will be made 10 days prior to the event date. Thereafter, the tournament group will be responsible for all costs based upon the confirmation number of participants.

PAYMENT PROCEDURES

A CREDIT CARD AUTHORIZATION IS REQUIRED FOR ALL TOURNAMENTS (VISA & MC ONLY)

Name on Card: _____ Card Number: _____
Address: _____ Postal: _____ Expiry: _____

I have read, understood and will abide by the terms of the tournament and payment policies as outlined in this package. We will confirm the number of participants 10 days prior to the tournament date and will provide full payment based upon confirmation numbers at least 7 days prior to the event. Increased numbers (over and above the 10 day guarantee) must be approved by Crystal Ridge Golf Course and are payable prior to or on the Tournament date.

TOURNAMENT ORGANIZER

CRYSTAL RIDGE GOLF CLUB